

NOTIFICATION OF DISCLOSABLE PECUNIARY INTERESTS, OTHER REGISTERABLE INTERESTS AND GIFTS AND HOSPITALITY

Name of Member¹: Helen Richardson.....

Name of Council²:

In completing this form as required by the Localism Act 2011 you will be sharing personal information relating to yourself and if relevant your spouse or civil partner or person with whom you are living as spouse or civil partner. Annex A to this form sets out details about how that information will be processed.

In accordance with Chapter 7 of Part 1 of the Localism Act 2011, I give notification that I have the following disclosable pecuniary interests³:

- 1. Employment, office, trade, profession or vocation** - Any employment, office, trade, profession or vocation carried on for profit or gain.

Member's interest(s)	Interest(s) of other relevant person ⁴
None	

¹ This includes voting co-opted members.

² This is the 'relevant authority'.

³ As defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI 2012/1464.

⁴ "Relevant person" refers to the Member's spouse or civil partner, a person with whom the Member is living as husband or wife, or a person with whom the Member is living as if they were civil partners, so long as the Member is aware that that other person has the interest.

2. **Sponsorship** – Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period⁵ in respect of any expenses incurred by me in carrying out my duties as a member, or towards my election expenses⁶.

Member's interest(s)
None

3. **Contracts** – Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest⁷) and the relevant authority –
- (a) under which goods or services are to be provided or works are to be executed; and
 - (b) which has not been fully discharged.

Member's interest(s)	Interest(s) of other relevant person
None	

4. **Land** – Any beneficial interest in land⁸ which is within the area of the relevant authority.

⁵ "Relevant period" means the period of 12 months ending with the day on which the Member completes this notification.

⁶ This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

⁷ This means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest. The definition of "director" includes a member of a committee of management of an industrial and provident society, and "securities" means share, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

⁸ "Land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income.

Member's interest(s)	Interest(s) of other relevant person
None	

- 5. Licences** – Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.

Member's interest(s)	Interest(s) of other relevant person
None	

- 6. Corporate tenancies** – Any tenancy where (to my knowledge) –
 (a) the landlord is the relevant authority; and
 (b) the tenant is a body in which the relevant person has a beneficial interest.

Member's interest(s)	Interest(s) of other relevant person
None	

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- 7. Securities** – Any beneficial interest in securities⁹ of a body where –
- (a) that body (to my knowledge) has a place of business or land in the area of the relevant authority; and
 - (b) either –
 - (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of the class.

Member's interest(s)	Interest(s) of other relevant person
None	

8. Other Registerable interests¹⁰

In addition to the Disclosable Pecuniary Interests above, you must, within 28 days of the Code being adopted by your council, or your election or appointment to office (where that is later), notify the monitoring officer in writing of the details of your interests within the following categories:

⁹ "Securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

¹⁰ Please note that you are only obliged to register your own interests under this section and do not need to include interests of spouses or partners. .

	Member's Other Registerable Interest(s)
Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority	
Any body of which you are a member or in a position of general control or management and which – (i) exercises functions of a public nature, (ii) is directed to charitable purposes, or (iii) is a body which includes as one of its principal purposes influencing public opinion or policy ¹¹ ;	

9. Gifts & Hospitality

This includes the details of any gifts or hospitality with an estimated value of at least £50 which you have received in your role as a Councillor in the past two years as well as any significant gift or hospitality that you have been offered but have refused to accept.

Member's Gift / Hospitality	Value	Accepted/Refused

¹¹ This includes memberships of political parties and Trade Unions.

Signed: 

Date: 09/06/2025

Please return this form to the Monitoring Officer of Leeds City Council via the Corporate Governance Officer.

Annex A - Register of Member's Interests – Fair Processing Notice

Data Controller

For data protection purposes, the Council is the controller, any questions should be addressed to the Head of Governance and Scrutiny Support, Civic Hall, Leeds, LS1 1UR.

The Council's data protection officer is Louise Whitworth, Head of Information Management and Governance [0113 3783978].

Necessary Processing

Legal Basis for Processing

In accordance with sections 29 & 30 of the Localism Act 2011, the Monitoring Officer is required to establish and maintain a register of interests, to ensure that it is available for inspection and that it is published on the authority's website, and you are required to notify the Monitoring Officer of the information in sections 1 to 7 of this form.

Our processing of this information is therefore necessary for the performance of a task carried out in the public interest, specifically for discharging our duties under Sections 29 & 30 of the Localism Act 2011. If your data includes special category data, the processing is necessary for reasons of substantial public interest, namely for the proper discharge of our statutory duties mentioned above, and is necessary for reasons of substantial public interest (promoting and maintaining high standards of conduct by our elected Members), and we have an appropriate policy document in place.

How Your Data Will Be Processed

We will process your personal data for the purpose of maintaining a register of interests of Members of the Council, including securing that a copy of the register is available for inspection at the Civic Hall, Leeds at all reasonable hours, and that the register is published on the Council's website.

In accordance with Section 32 Localism Act 2011, the Monitoring Officer will maintain a record of any interest which she has agreed should be treated as a sensitive interest but this information will not be available for public inspection or published to the Council's website.

We will store your data until you cease to be an elected Member. Information relating to an interest which you cease to have will be stored by the Monitoring Officer (but not available to the public) for a period of 3 years.

Who Your Data Will be Shared With

The recipients of your personal data are members of the public generally.

Your Rights

You¹² have the right to request from us, access to and rectification or erasure of your data, or restriction of processing, or to object to processing as well as the right to data portability. You have the right to complain to the Information Commissioner's Office.

Processing by Consent

In addition to the information you are required to provide under Sections 29 & 30 of the Localism Act 2011, you may voluntarily choose to include other interests in this notification in part 8 of this form.

Please note that as regards interests which you choose to include in this notification and include in the register voluntarily, your signature at the end of this form will be taken to be your consent to the processing of this personal data for the purposes, and in the manner set out in this form including securing that a copy of the register is available for inspection at the Civic Hall, Leeds at all reasonable hours, and that the register is published on the Council's website.

If any such interest pertains to another person, then you will need to obtain a clear indication of their consent, and send this to the Monitoring Officer with this form.

¹² or your spouse or civil partner, or person with whom you are living as spouse or civil partner so far as the information is their personal information

Please also note that you (or anyone else to whom such an interest pertains) have the right to withdraw your/their consent at any time, by notifying the Monitoring Officer as indicated at the end of this form. Any person from whom you obtain consent, must also be informed before they give their consent, that they have the right to withdraw their consent at any time in the same way.